## Business Statistics Office

## PA441

## Business Monitor

## 1978

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Commencing with the 1971 Census, the Census of Commencing with the 1971 Census, the Census of
Production reports are being numbered in a uniform series embracing all industrial inquiries in the Business Monitor series. Business Monitors have a code $P$ (for production) followed first by $A$ (indicating that it is an annual series) or $O$ (occasional) or $Q$ (quarterly) or $M$ (monthly): and then by a number indicating the minimum list heading, or sub-division of a minimum list heading, of the Standard Industrial Classification (revised 1968).
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## Report on the Census of Production 1978

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Presented by the Secretary of State for Industry Parliament in pursuance of the Statistics of Trade Act 1947 (10 \& 11 Geo. 6 Cha. 39 sec 7)

Department of Industry
Business Statistics Office

| PA1001 | 1 Introductory notes | PA369. 1 | 1 Electrical equipment for motor vehicles, cycles |
| :---: | :---: | :---: | :---: |
| PA101 | Coal mining |  | and aircraft |
|  | Stone and slate quarrying and mining | PA369.2 | Primary and secondary batteri |
| PA103 | Chalk, clay, sand and gravel extraction | PA369.4 | 4 Electric lamps, electric light fittings, wiring |
| PA104 | Petroleum and natural gas |  | accessories, etc. |
| PA109 | Miscellaneous mining and quarrying | PA370 | Shipbuilding and marine engineering |
| PA211 | Grain milling | PA380 | Wheeled tractor manufacturing |
| PA212 | Bread and flour confectionery | PA381.1 | 1 Motor vehicle manufacturing |
| PA213 | Biscuits | PA381.2 | 2 Trailers, caravans and freight containers |
| PA214 | Bacon curing, meat and fish products | PA382 | Motor cycle, tricycle and pedal cycle manufacturing |
| PA215 | Milk and milk products | PA383 | Aerospace equipment manufacturing and repairing |
| PA216 | Sugar | PA384 | Locomotives, railway track equipment, railway carriages, |
| PA218 | cruaz, chocolate and sugar confectionery Fruit and vegetable products | PA390 | Wagons and trams Engineers' small tools and gauges |
| PA219 | Animal and poultry foods | PA391 | Hand tools and implements |
| PA221 | Vegetable and animal oils and fats | PA392 | Cutlery, spoons, forks and plated tableware, etc. |
| PA229.1 | 1 Margarine | PАЗ93 | Bolts, nuts, screws, rivets, etc. |
| PA229. 2 | 2 Starch and miscellaneous foods | PA394 | Wire and wire manufactures |
| PA231 | Brewing and malting | PA395 | Cans and metal boxes |
| PA232 | Soft drinks | PA396 | Jewellery and precious metals |
| PA239. 1 | Spirit distilling and compounding | PA399.1 | Metal furniture |
| PA239.2 | 2 British wines, cider and perry | PA399. 5 | Drop forgings, etc. |
| PA240 | Tobacco | PA399.6 | Metal hollow ware |
| PA261 | Coke ovens and manufactured fuel | PA399.8 | Miscellaneous metal manufacture |
| PA262 | Mineral oil refining | PA411 | Production of man-made fibres |
| PA263 | Lubricating oils and greases | PA412 | Spinning and doubling on the cotton and flax systems |
| PA271.1 | $1{ }^{1}$ Inorganic chemicals | PA413 | Weaving of cotton, linen and man-made fibres |
| PA271. 2 | 2 Organic chemicals | PA414 | Woollen and worsted |
| ${ }^{\text {PA2 } 271.3}$ | Miscellaneous chemicals | PA415 | Jute |
| PA273 | Toilet preparations | PA416 | Rope, twine and net Hosiery and other knitted |
| PA274 | Paint | PA417.1 | Hosiery and other knitted goods Warp knitting |
| PA275 | Soap and detergents | PA418 | Lace |
| PA276 | Synthetic resins and plastics materials and synthetic rubber | PA419 | Carpets |
| PA277 | Dyestuff and pigments |  | Narrow fabrics |
| PA278 | Fertilizers | PA422.2 | Canvas goods and sacks |
| PA279.1 | Polishes | PA423 | Textile finishing |
| PA279.2 | Formulated adhesives, gelatine, etc. | PA429.1 | Asbestos |
| PA279.3 | Explosives and fireworks | PA429.2 | Miscellaneous textile industries |
| PA279.5 | Printing ink | PA431 | Leather (tanning and dressing) and fellmongery |
| PA279.6 | Surgical bandages, etc. | PA433 | Fur |
| PA279.7 | Photographic chemical materials | PA441 | Weatherpoof outerwear |
| PA311 | Iron and steel (general) | PA442 | Men's and boys' tailored outerwear |
| PA312 | Steel tubes | PA443 | Women's and girls' tailored outerwear |
| PA321 | len castings, etc. | PA444 | Overalls and men's shirts, underwear, etc. |
| PA322 | Copper, brass and other copper alloys | ${ }^{\text {PA444 }}$ | Dresses, lingerie, infants' wear, etc. |
| PA323 | Miscellaneous base metals | PA449. 1 | Corsets and miscellaneous dress industries |
| PA331 | Agricultural machinery (except tractors) | PA449. 2 | Gloves |
| РАЗз3.1 | Metal-working machine tools Pumps | PA450 | Footwear |
| РАзз3.2 | Valves | ${ }_{\text {PA4612 }}$ | Refractory goods |
| PАЗЗ3.3 | Compressors and fluid power equipment | ${ }_{\text {PA462 }}$ | Pottery bricks and non-refractory goods |
| PA334 | Industrial engines | PA463 | Glass |
| ${ }_{P}{ }^{\text {PA336 }}$ | Textile machinery and accessories | PA464 | Cement |
| РАЗ37 | Mechanical hand earth-moving equipment | PA469.1 | Abrasives |
| PA338 | Office machinery | PA469.2 | Miscellaneous building materials and mineral products |
| PАЗ39.1 | Mining machinery | PA472 | Furniture and upholstery |
| PA339.2 | Printing, bookbinding and paper goods machinery | PA473 | Bedding, etc. |
| РАЗз9.3 | Refrigerating mach hinery, space-heating, | PA474 | Shop and office fitting |
| 339.5 | ventilating and air-conditioning equipment | PA475 | Wooden containers and baskets |
|  | Scales and weighing machinery and portable | PA479 | Miscellaneous wood and cork manufactures |
| PA339.7 F | Food and drink processing machinery and |  |  |
|  | packaging and bottling machinery | PA482.1 | Cardboard boxes, |
| PA 4 | Miscellaneous (non-electrical) mach inery | PA483 | Manufactured stationery |
|  | Industrial (including process) plant and steelwork | PA484.1 | Wallcoverings |
| PA349.1 B | Ball, roller, plain and other bearing | PA484.2 | Miscellaneous manufactures of paper and board |
| PA349. 2 P | Precision chains and other mechanical engineering | PA489 ${ }^{\text {P4 }}$ | Printing, publishing of newspapers and periodicals |
| PA351 P | Photographic and document copying equipment | PA491 | Rubber |
| PA353 ${ }^{\text {PA3 }}$ | Watches and clocks ${ }^{\text {Surgical instruments and apoliances }}$ | PA492 | Linoleum, plastics floor-covering, leathercloth, etc. |
| PA354 S | Scientific and industrial instruments and system |  |  |
| PA361 E | Electrical machinery |  | Toys, games and children's carriages |
| PA362 1 | Insulated wires and cas |  | Spors equipment |
| PA363 T | Telegraph and telephone apparatus and | PA496 | Miscellaneous stationers' goods |
| PA364 R | Radio and electronic component | PA499. 1 M | Musical instruments |
| 365.1 G | Gramophone records and tape recordings |  | Miscellaneous manufacturing industries |
| PA365.2 B | Broadcast reeeiving and sound reproducing | PA601 | Gas |
| PA366 El | Electronic computers | PA602 E | Electricity |
| 367 | Radio, radar and electronic capital goder | PA1002 S | Water supply |
|  | cal appliances primar |  | Summary tables |

Output and costs, 1974-1978

|  | Unit | 1974 | 1975 | 1976 | 1977 | 1978 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Enterprises | Number | 322 | 321 | 319 | 312 | 304 |
| Establishments | " | 342 | 341 | 338 | 330 | 320 |
| Sales of goods produced | £ thousand | 76,507 | 92,956 | 110,874 | 129,915 | 152,809 |
| Receipts for work done and industrial services rendered | " | (b) | (b) | 592 | 1.055 | 1,472 |
| Capital goods produced for establishments' own use | " | 1 | - | 3 | - | - |
| Non-industrial services rendered | " | 132 | 186 | 98 | 119 | 530 |
| Goods merchanted or factored | " | 4,462 | 5,024 | 5,127 | 7,130 | 12.166 |
| Total salas and work done (c) | " | 81,103 | 98,167 | 116,694 | 138,219 | 166,977 |
| Increase during the year, work in progress and qoods on hand for sale | " | 2,767 | 3,056 | 616 | 3,736 | 5,030 |
| Gross output | " | 83,870 | 101,222 | 117,310 | 141,955 | 172,007 |
| Purchases of materials for use in production, and packaging and fuel | " | 38,754 | 48,003 | 54,006 | 69,089 | 76,110 |
| Purchases of goods for merchanting or factoring | " | 3,642 | 4.575 | 4,307 | 6.178 | 10,383 |
| Increase during the year, stocks of materials, stores and fuel | " | 1,977 | 1,996 | 1,838 | 3,018 | 2,501 |
| Cost of industrial services received | " | 2,236 | 2,192 | 3,250 | 3,395 | 3,253 |
| Net output | " | 41,214 | 48,448 | 57,585 | 66,312 | 84,762 |
| Total emoloyment (d) | Thousands | 21.5 | 20.4 | 20.5 | 20.7 | 19.2 |
| Net outout per head | £ | 1,919 | 2,374 | 2,816 | 3,197 | 4,413 |
| Payments for non-industrial services |  |  |  |  |  |  |
| Hire of vehicles, plant and machinery | f thousand | 444 | 388 | 160 | 242 | 292 |
| Rents of industrial and commercial buildings | " | (e) | (e) | 123 | 577 | 781 |
| Commercial insurance premiums | " | 374 | 458 | 593 | 635 | 764 |
| Bank charges | " | 88 | 107 | 82 | 114 | 101 |
| Other non-industrial services | , | 2.122 | 2,107 | 3,313 | 4,384 | 4,579 |
| Licensing of motor venicles | " | 55 | 20 | 44 | 67 | 49 |
| Rates, excluding water rates | " | 539 | 698 | 761 | 785 | 823 |
| Gross value added at factor cost | " | 37,593 | 44,670 | 52,207 | 59,507 | 77,372 |
| Gross value added at factor cost per head | £ | 1,750 | 2,189 | 2,553 | 2,869 | 4,028 |

(a) Including estimates for establishments not mak ing satisfactory returns, non-response and establishments not selected for the Census.
(b) Included in sales of goods produced
(c) Details of manufacturers' quarterly sales of principal products are published regularly in Business Monitor PQ441.

Capital expenditure, 1974-1978
Capita expenition
All United Kingdom establishments classified to the industry (a) (b)

|  |  |  |  |  | £ thousand |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 1974 | 1975 | 1976 | 1977 | 1978 |  |
| Land and buildings |  |  |  |  |  |  |
| New building work | 629 | 165 | 297 | 120 | 484 |  |
| Land and existing buildings |  |  |  |  |  |  |
| Acquisitions | 350 | 81 | 309 | 459 | 240 |  |
| Disposals | 49 | 3 | 66 | 104 | * |  |
| Venicles |  |  |  |  |  |  |
| Acquisitions | 510 | 430 | 770 | 1,004 | 1,288 |  |
| Disposals | 151 | 147 | 344 | 356 | 377 |  |
| Plant and machinery |  |  |  |  |  |  |
| Acquisitions | 982 | 918 | 1,489 | 2,035 | 2,071 |  |
| Disposals | 81 | 21 | 56 | 126 | * |  |
| Total net capital expenditure | 2,190 | 1,423 | 2,400 | 3,032 | 3,416 |  |

(a) Including estimates for establishments not making satisfactory returns, non-response and establishments not selected for the Census.

Capital expenditure in respect of manufacturing establishments where production had not commenced before the end of the year, is
included.
Cost of industrial services received

Net outout per head

Hire of vehicles, plant and
machinery
Rents of industrial and commercial
TABLE 3
Stocks and work in progress, 1974-1978
All United Kingdom establishments classified to the industry (a)


Including estimates for establishments not making satisfactory returns, non-response and establishments not selected for the Census.
(e) For 1974 and 1975 rents of industrial and commercial buildings were not recorded separately, but included in hire of vehicles, plant and
machinery.

| Total sales and work done (g) | Gross output | Net output |  | Gross value added at factor cost |  | Net capital expenditure (h) | Total stocks and work in progress at end of year |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Total | $\begin{aligned} & \text { per } \\ & \text { head } \end{aligned}$ | Total | $\begin{aligned} & \text { per } \\ & \text { head } \end{aligned}$ |  |  |
| Ethousand | £ thousand | £ thousand | £ | $£$ thousand | £ | $£$ thousand | £ thousand |
| 50,805 | 52,315 | 24,351 | 4,486 | (j) | (j) | 1,173 | 8.761 |
| 31,281 | 32,100 | 15,873 | 4,159 | 36,602(j) | 3,960(j) | 971 | 6,575 |
| 20,189 | 20,979 | 10.825 | 4.141 | 9,801 | 3.749 | 345 | 6,764 |
| 7,632 | 8.215 | 4.111 | 4,099 | 3,707 | 3,696 | 77 | 2,435 |
| 57,070 | 58,399 | 29,602 | 4,665 | 27,263 | 4,296 | 850 | 15,153 |


| Total | 320 | 304 | 19,207 | 16,362 | 2,580 | 32,960 | 2,014 | 8,351 | 3,237 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

(a) Including estimates for establishments not making satisfactory returns, non-response and establishments not selected for the Census.
(b) Average number employed, including full and part-time employees (see table 7 ) and working proprietors.
(c) The sum of the figures for the size groups may exceed the total for the industry because some enterprises control establ ishments in more than one size group.
(d) Including working proprietors.
(e) Administrative, technical and clerical employees.
$\begin{array}{llllllll}166,977 & 172,007 & 84,762 & 4,413 & 77,372 & 4,028 & 3,416 & 39,688\end{array}$
The cost of employers' contributions to national insurance, pensions and welfare schemes and the running costs of canteens,
estimated for the industry at $f 5,464$ thousand. The remuneration of outworkers on returns received was $£ 976$ thousand.
(g) Sales of goods produced, capital goods manufactured and buildings constructed by establishments for their own use, work done, Sales of goods produced, capital goods manu factured and buildings con
industrial and non-industrial services rendered and merchanted goods.
(h) New building work plus acquisitions less disposals of land and existing buildings, vehicles and plant and machinery.
(i) Gross value added data relate to establishments employing 1-199.
table 5
Regional distribution of employment, net capital expenditure, net output and gross value added at factor cost, 1978
All United Kingdom establishments classified to the industry (a)

| Area | Total employment (b) |  | Net capital expenditure (c) |  | Net output (d) $\qquad$ <br> $£$ thousand | Gross value added at factor cost <br> (d) $\qquad$ <br> $£$ thousand | Gross value added at factor cost returned by establishments with of their employment in the region as a proportion of total gross value added at factor cost in the region <br> percentage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Thousands | per cent of <br> United <br> Kingdom | £ thousand | per cent of United Kingdom |  |  |  |
| Standard regions of England |  |  |  |  |  |  |  |
| North | 2.3 | 12.0 | 271 | 7.9 | 12,850 | 12,189 | 34.8 |
| Yorkshire and Humberside | 1.8 | 9.2 | 172 | 5.0 | 8,145 | 7.766 | 10.7 |
| East Midlands | 0.9 | 4.7 | 149 | 4.4 | 5,188 | 4.606 | 73.4 |
| East Anglia | 0.4 | 2.0 | 177 | 5.2 | 1,735 | 1.616 | 56.8 |
| South East | 1.4 | 7.2 | 275 | 8.0 | 6,797 | 6,362 | 24.4 |
| South West | 0.2 | 1.3 | 60 | 1.8 | 1,002 | 905 | 6.9 |
| West Midlands | 1.1 | 5.6 | 245 | 7.2 | 4,687 | 4.201 | 15.7 |
| North West | 8.5 | 44.3 | 1,417 | 41.5 | 33,454 | 29,879 | 56.8 |
| England | 16.6 | 86.3 | 2,767 | 81.0 | 73,857 | 67,525 |  |
| Wales | * | * | * | * | * | * | * |
| Scotland | 2.1 | 10.7 | 470 | 13.8 | 8,491 | 7,651 | 62.1 |
| Great Britain | * | * | * | * | * | * |  |
| Northern Ireland | * | * | * | * | * | * | * |
| United Kingdom | 19.2 | 100.0 | 3.416 | 100.0 | 84,762 | 77,372 |  |

(a) Including estimates for establishments not making satisfactory returns, non-response and establishments not selected for the Census.
(b) Average number employed, including full and part-time employees (see table 7 ) and working proprietors.
(c) New building work plus acquisitions less disposals of land and existing buildings, vehicles and plant and machinery
(d) Where a census return covered addresses in two or more regions, an estimate of the net output attributable to each address was made by assuming that net output was proportionate to employment. An estimate for each region was obtained by aggregating estimates of net output for addresses located in that region. Gross value added at factor cost is treated similarly.

Percentage analysis of twelve-month periods covered by returns received from United Kingdom establishments, 1978

| Accounting year ended |  | Percentage of total returns received | Percentage of total number employed |
| :---: | :---: | :---: | :---: |
| 1978 |  | per cent | per cent |
|  | April (a) | 6.9 | 6.1 |
|  | May | 6.9 | 7.2 |
|  | June | 2.7 | 4.9 |
|  | July | 8.2 | 3.8 |
|  | August | 2.7 | 1.9 |
|  | September | 5.5 | 4.6 |
| 1979 | October | 2.7 | 0.7 |
|  | November | 2.7 | 1.7 |
|  | December | 37.0 | 39.6 |
|  | January | 5.5 | 4.7 |
|  | February | 1.4 | 0.2 |
|  | March (b) | 17.8 | 24.6 |

(a) From 6th April.
(b) Including returns made for twelve-month period ended 1st to 5 th April 1979.

TABLE 7
Percentage analysis of employees, by full and part-time employment and sex, 1977(a)

| Sex | Full-time | Part-time | All employees |
| :---: | :---: | :---: | :---: |
|  | per cent | per cent | per cent |
| Male | 18 | 1 | 19 |
| Female | 66 | 15 | 81 |

(a) The percentages relate to the numbers employed lexcluding working proprietors) in ṭe United Kingdom at mid-June, 1977

Operating ratios, 1977-1978
All United Kingdom establishments classified to the industry (a)

|  | Unit | 1977 | 1978 |
| :---: | :---: | :---: | :---: |
| Gross output per head | £ | 6,844 | 8,955 |
| Net output per head | £ | 3,197 | 4,413 |
| Gross value added per head | £ | 2,869 | 4,028 |
| Gross value added as a percentage of gross output | \% | 42 | 45 |
| Ratio of gross output to stocks |  | 4.7 | 4.3 |
| Wages and salaries as a percentage of gross value added | \% | 63 | 53 |
| Ratio of operatives to administrative, technical and clerical employees |  | 7.2 | 6.3 |
| Wages and salaries per administrative, technical and clerical employee | £ | 2,945 | 3,237 |
| Wages and salaries per operative | £ | 1,688 | 2,014 |
| Net capital expenditure per head | £ | 146 | 178 |
| Net capital expenditure as a percentage of gross value added | \% | 5 | 4 |

[^0]Hese notes give the main information needed for interoretin hese notes inve the industry Business Monitors: more detailed he figures in the the census is given in a separate Business Initor PA 1001 (Introductory Notes) of the Report on the lonitus of Production, 1978
neral information
Changes made for 1978
Thane Census for 1978 is in line with similar inquiries being monducted in or
communities.
The census differed from earlier censuses in three respects. sampling was introduced for establishments emploving 20 to 49 and a sample of smaller units was selected. A new question on ee leasing of capital assets was included for 1978 onlv. This wil
poression of information relating to indivaul underakings eection $9(5)$ (b) of the Staistics of Trade The following provisions shall have effect with respect to an coort, summary or other communication to the public
formation obtained under the foregoing provisisons of this Act in compiling any such report, summary or communication the competent authority shall so arrange it as to prevent any
particulars published therein from being identified as being particulars relating to any individual person or undertaking except with the previous consent in writing of that person or the person carrying on that undertaking, as the case may be; but this provision shall not prevent the disclosure of the total
quantity or value of any articles produced, sold or delivered; so, however, that before disclosing any such total the competent authority shall have regard to any representations made to
them by any person who alleges that the disclosure there them by any person who alleges that the disclosure thereo
would enable particulars relating to him or to an undertaking carried on by him to be deduced from the total disclosed": a figure involved disclosure the contributor concerned was
metimes asked to give permission for its publication in netimes asked to give permission for its publication. In the
pority of cases permission was given. When it was refused and ere contributors were not approached the figure has been mpressed, either by combining it with other figures, or as in the
mools used
e following symbols are used throughout the PA series of siness Monitors:
not available
igures cannot be shown digit shown figures cannot be shown owing to
formation about ind ividual enterprises.
unding of figures
oures in the tables have, where necessary, been rounded to the est final digit. Where figures have been so rounded, the sum he constituent items may not always agree exactly with the

Sustrial classification
United Kingdom Standard Industrial Classification (SIC) was issued in 1948 and was subsequently revised in 1958 and 8. It exists to promote uniformity and comparability in the wed are those of the International Standard Industria Ssitication of all Economic Activities of the United Nation atistical Office but the United Kingdom SIC reflects the
anisation and structure of industry and trade as it exists in the
ited Kind Panisation and structure of industry and trade as it exists in the
ited Kingdom. The SIC is a classification by activity and is
te conmmodity cassificatio. a commodity classification. However, an index of all commodity ings for which sales data are provided in the Quarterly Business s, is published in Business Monitor PQ 1000
ich is defined in the purpose of the Census is the establishment is defined in the SIC as the smallest unit which can provide
information normally required for an economic census, for
example, employment, expenses, turnover, capital formation. Usually the princioal activities carried on in an establishment fall within a
single heading of the classification leg steel making or sugar single heading of the classification (eg steel making or sugar
refining). Typically the establishment embraces all the activities carried on at a single address eg a mine or a factory, including those which are ancillary to the principal activities. Frequently distinct activities characteristic of different industries are carried on at one address, but normally these are not classified separately and the whole establishment is classified according to the main activity. If
however, the required range of data can be provided for each activity, each is taken to constitute a separate establishment. Sometimes activities which are conducted as a single business are asked to provide the full range of information in respect of each address, whether or not the activities are different. Their activities may, however, be integrated to such an extent that they constitute a single establishment. In the latter case the establishment is defined
to cover the combined activities at these addresses (termed units). Separate figures are obtained of employment and net capital expenditure at each unit in order to compile regional tables. Efforts
are made by the Business Statistics Office are made by the Business Statistics Office (BSO) to ensure, by
negotiating with respondents, that the return from an establishment negotiating with respondents, that the return from an establishment
does not cover local units in more than one of the countries of the United Kingdom.
Establishments are asked to exclude from their returns particulars relating to any department not tengaged in production eg merchanting, transport, warenousing, for which they keep a separate set of
accounts. Transfers of goods produced to such departments are accounts. . rransfers of goods produced to such departments are
treated as sales and respondents are asked to value them as far as possible as if sold to an independent purchaser. Where separate activities in their return. Particulars relating to head offices mainly engaged in the admin-
stration of the production units within the scope of the census istration of the production units within the scope of the census in respect of the head office was apportioned among them.
For certain purposes in the annual censuses of production
(especially the enterprise analyses of Business Monitor PA 1002) lespecially the enterprise analyses of Business Monitor PA 1002) related establishments are combined. An enterprise group is defined
as a business consisting of either a single establishment or two or more establishments under common ownership or control. Bringing together establishments into enterprise groups is also necessary for the purpose of ensuring that there will be no disclosure of the
activities of any one enterrorise group. Information about the activities of any one enterprise group. Information about the
relationship of establishments, the changing structure of groups of companies and about common ownership links is obtained from many sources, including the Stock Exchange Year Book, company
reports, press reports and information supplied by ind ividual reports, press reports and information supplied by individual
establishments.

THE REGISTER
The register permits a questionnaire to be sent direct to the
reporting establishment on which the latter can include information reporting establishment on which the latter can include information
relating to all the manufacturing (or locall units which it comprises The inquiries provide a major source of information for keeping the register continuously up-to-date and act as a check on its detail and structure. For the establishments on the register making returns an analysis of their sales of commodities and is reviewed annually. Employment data are entered on the register from returns to the annual census of production. In cases where an establishment does based on information provided by the Department of Employment from the annual censuses of employment. New additions to the egister are obtained from various sources including the Department of Employment and HM Customs and Excise. The 1973 Finance Act allows the latter to pass lists of businesses registered for VAT to the
BSO. Where necessary details are sought directly from new businesses. Units which cease to trade are removed from the live egister.
Coverage employing 20 or more. For the 1978 Census in 68 selected
manufacturing industries coverage of establishments in the 20 to 49 employment size band has been reduced to a 1 in 2 sample. This change has relieved some 5,800 firms of the need to. complete a census return. The Census has included for the first time a small Emple faround 10 per cent) of units emploving 11 to 19 to meet an units every 5 years.

Regions
The regions defined in Table 5 take account of the boundary
changes arising out of the Local Government Act 1972 and the changes arising out of the Local Government Act 1972 and the
Local Government Act (Scotland) 1973. These changes came into Local Government Act (Scotland) 1973. These changes came into
effect in April 1974 in England and Wales and May 1975 in effect in
Scotland.

TERMS USED IN THE CENSUS REPORT
Average number employed
Establishments were required to state the average number of persons Establishments were required to state the average number of persons
on the payroll during the year of return. Separate figures were required for:
(a)
administrative, technical and clerical employees
(b) administrative, technical ond

Averages could be calculated from the figures relating to the last Aveek of each calendar month. Establishments were also required
wes of working proprietors where appropriate
to state the number of to state the number of working proprietors where appropriate
and these are included in total employment figures. Full-time and and these are included in total employment figures. Full-time and
part-time employees are included but outworkers (ie persons employed by establ ishments whow worked in their own homes etc on materials supplied by the establishment) are excluded. The figures include persons engaged on merchanting or factoring and canteen
workers where particulars in respect of these activities could not be excluded from the return.
Working proprietors
These include all persons regarded as "self-employed" for national insurance purposes and members of their families who worked in the business without receiving a wage or salary; but such persons
who worked less than half the normal number of working hours are excluded. Directors working in the business but not in receipt of a definite wage, salary or commission are inclu
heading: directors paid by fee only are not included.

Employees
Emplovees
Ad ministrative, technical and clerical employees include directors in receipt of a definite wage, salary or commission, managers and works foremen; research and design employees (other than
operatives); draughtsmen, editorial staff, advertising staff, travellers operatives) ; draughtsmen, editorial staff, advertising staft, travellers
and all office employees.
Operatives include all other classes of employees, that is, broadly Operatives include all other classes of employees, that is, broadly
speaking, all manual wage earners. They include operatives employed speaking, all manual wage earners. They include operatives employed
in, power stations, transport (including roundsmen), warehouses, in, power stations, transport linclucing roundsmen, warehouses,
stores, shops and canteens, inspectors, maintenance workers and steres, shops and cantens, inspectors, ceratives engaged in outside work of erecting, fitting cleaners. Operatives engaged in outside work of
etc are also included, but outworkers are excluded.

Capital expenditure Capital expenditure during the year in respect of manufacturing units where production had not started before the end of the year
is included. Establishments were asked not to deduct from the is included. Establishments were asked not to deduct from the
value of capital expenditure amounts received or expected to be received in grants or allowances from the Government or any
statutory body or local authority. Establishments with 100 or statutory body or local authority. Establishments with 100 or
more employees were asked to include a total net capital more employes were asked to include a total net capital
expenditure figure for each calendar year and to state whether any of the investment shown in cost of new building work, vehicles or plant
leasing.
(a) New building work

This represents the cost incurred during the year of new building
and other constructional work to and other constructional work to be used in connection with the
business covered by the return. The value is that charged to business covered by the return. The value is that charged to
capital account during the year of return; it includes expenditure on new buildings and on the extension or reconstruction of old
on
buildings, the value of works of a capital nature carried out by the buildings, the value of works of a capital nature carried out by the establishment's own staff and the cost of any newly constructed
buildings purchased. Figures shown include legal charges, stamp duties, agents' commissions, etc.
(b) Land and existing buildings

The items shown are the capital cost of freeholds purchased and the capital cost or premium payable for leaseholds acauired
lexcluding the value of assets acquired in taking over an existing business), and the amounts receivable for freeholds or leaseholds dispossed of. The value is that charged to capital account during
the year of return.

The Plant, machinery and venicles
vehicles acquired, both new and second-hand, and the and of received for items disposed of during the year. The value of plann and machinery acauired includes plant, etc which firms produced
for their own use in connection with the business cover for their own use in connection with the business covered by the
return. The value of plant, etc acauired is the expenditure return. The value of plant, etc' accuired is the expenditure charged
to capital account during the year of return less any discouns received, but including the cost of transport and installation Deductible value added tax is excluded but non-deductible value
added tax on motor cars acauired is included. No deduction added tax on motor cars acquired is included. No deduction is
made for depreciation, amortization or obsolescence. The proceeds of items disposed of during the year exclude amounts written-off of items disposed
for items scrapped.

Cost of industrial services
This includes amounts payable to other firms for work done on
materials supolied by the establishment, payments for repairs and materials supplied by the establishment, payments for repairs and
maintenance lincluding those in mand amounts paid to other firms for contracts which have boen
aublet. Payments to outworkers are excluded.

Cost of non-industrial services
This includes rents of industrial and commercial buildings, hire
of plant, machinery and vehicles (excluding vehicles hind of plant, machinery and vehicles (excluding vehicleses hired with
drivers), commercial insurance premiums, bank charges and amont drivers), commercial insurance premiums, bank charges and amount
paid for professional services, post office services, transport (within paid United Kingdom), advertising etc. Amounts payable on rovalties for the right to use patents, trademarks, copyrights etc, manufacturing and
also included.
Gross output
In the calculation of gross output the value of total sales and work done is increased by the rise (or reduced by the fall) during the
year in the value of work in progress and goods on hand to year
sale.

Net output Net output, a customary census measure, is calculated by deducting
from gross output the cost of purchases (reduced by the rise, increased by the fall, during the year of stocks of materials etol and the cost of industrial services received, and where apolicable duties etc.
Net output per head
The figures of net output per head are derived by dividing the net output by the average number of persons employed (full and part-time) on all activities covered by the returns, includim
operatives, administrative, technical and clerical employees and working proprietors, but excluding outworkers.

Gross value added at factor cos
Gross value added at factor cost is calculated by deducting trom net output the cost of non-Industrial services eg rent of buildings hire of plant, machinery and venicles (excluding venicles hired
with drivers), commercial insurance premiums, bank charges an amounts paid for professional services, post office services, transpo (within the United Kingdom) and advertising, rates (excluding
water rates) and the cost of licensing motor vehicles. This estimate water rates) and the cost of licensing motor venicles. This estima
of gross value added approaches more closely than census $n$ of gross value added approaches more crosely than census
output to the definition of net output or value added in nation accounts statistics.

Gross value added at factor cost per head
The figures of gross value added at factor cost per head are derived by dividing the gross value added by the average number of persons employed (full and part-time) on all activities coveren
by the returns, including operatives, administrative, technical and clerical employees and working proprietors, but excluding out workers.
Purchases
Purchases include the cost of raw materials, components, semit manufactured goods and workshop materials; of replacement parts and consumable tools not charged to capital account; of packaging
materials of all types; of stationery and printed matter; of fuel electricity and water; of materials to be used by the establishmen or given out to other establishments for the production of machinel or other capital items for the establishment's own use; of material
customers, and of food, etc for any canteen covered by the
establisment's return. Transfers of goods to the establishment eitalal another department of the same firm not covered by the
trom
estalishment's return are included at a cost corresponding to the establishments etimated selling value recorded by the other department. A mounts extimated solling vort firms or credited to the firm's own transpor payabale tor delivery of materials are excluded, as are all
department for machinery and plant charged to capital account. purchases of machinery and plant charged to capital account.
Purchases of goods for merchanting or factoring have been
ollected separately since 1973. The values shown exclude VAT. molected
They include, in addition to the actual purchase price, the value
of packaging material charged to the establishment. The value of of packaging material charged to the establishment. The value of
retumed goods or packaging material returned to suppliers and any relumediscounts are excluded. Materials purchased duty-paid are tradud dse their duty-paid value, less any drawback, rebate, etc.
included of transport is included only if it is included with the
The cost of The cost of transport is iscluded only y it is included with the
purchase orice in the firm's accounts. Imported goods are included purchase price in the firm's accounts. Imported goods are included
at their full delivered cost. If in the firm's accounts the transport at their
tompocks or a airport is not included in the cocst of o ooods purchased
the cost is entered at cif plus duty (if apolicable). Leasing the cost is entered at cif plus duty lif
renting and hire purchase charges are excluded.

## Sales of goods produced

Ses for the purposes of the annual censuses means deliveries on Saes of goods made by establishments in the United Kingdom
sale of gion by the inquiry. Sales of goods made for these establishments
coved covereat by the inciry. or by other establishments from materials given out
by outworkers
to them and sales of waste products are includded New to them and sales of waste products are included. New building
work and machinery or other capital items produced by establishments for hiring out or leasing are regarded as sales, the value ncludded in the return being that adopted in the establishments applal asset accounts forward sales and canteen takings are excluded All sales in the period of the inquiry are included irrespective of
when the goods were manufactured. Goods produced in one establishment and transferred either to ancillary departments not engaged in production for which there are separate accounts, or to
nonther establishment of the same firm not covered by the return, another establishment of the same firm not covered by the return,
re treated as sales by the producing establishment and valued as ar as possible as if they had been sold to an independent purchaser. Goods transferred to wholesale or retail selling organisations, for
wich separate accounts are kept are valued on the same basis. The value shown for sales is the "net selling value" defined as the amount (excluding VAT) charged to customers whether on an ex.Works or delivered basis, after any trade discounts and agents
commissions have been deducted. The cost of packing materias commissions have been deducted. The cost of packing materiats
less allowance for returnable cases is included. In industries where ess adowance
poducts attract Excise Duty the value stated is usually inclusive of duty if sold duty-paid and exclusive of duty if sold in bond
or exported.

Reeceipts for work done and industrial services rendered
Figures for work done represent the amount charged for work
caried out on materials supplied by a customer and include repair caried out on materials supplied by a customer and include repair Within certain industries this heading covers a wide variety of
ies, for example, within the food sector - butter packed on ssion: with in te, textile ind ustries - making up of garkents, cressing and textile finishing; within printing and publishing-
reparatory work on type-setting, block making and binding. Work reparatory work on type-setting, block making and binding. Work
lone is also significant in the electrical machinery and heavy engineering industries, covering erection, installation and repair and
iobobing work. Other activities withinthis Dobing work. Other activities within this heading include exploration
verearch and development, glass cutting and dressing and work, research and
panaing of timber.
industrial services
ndustrial services rendered include repairs and maintenance, insta-
lation work, and technical research and studies for other
rganisations,

## lation work, rganisations.

Capita goods produced for establishments' own use
Goital goods produced for establishments' own use
his includes all wwork of a capital nature carried out during the
var by the establishments' own staff for their own use.

This inclustrial services rendered
This includes rents received for commercial and industrial buildings, amounts charged for hiring out plant, machinery and vehicles and
other goods and amounts charged to other organisations for the provision of transport. It also includes amounts received for the right to use patents, trademarks, copyrights etc, manufacturing
and quarrying rights and technical "know-how" and revenue from and quarrying rights and technical "know-how" and revenue from
such staff facilities as canteens.

Goods merchanted or factored
Merchanted goods are those (excluding canteen sales) sold without
having been subjected to any manufacturing process by the seller.
Stocks and work in progress
Values are given of stocks of goods on hand for sale and o
materials, stores and fuel materials, stores and fuyel, at the end of the year of return and of
the change during the year, including any stocks of goods held for the change during the year, including any stocks of goods held for
merchanting or factoring. Work in progress is defined as materials merchanting or factoring. Work in progress is defined as materials
which have been partially processed by the establishment but which are not usually sold or transferred to another establishment without further processing. The values include the cost of materials consumed and labour used. Progress payments made to sub-
contractors are excluded and progress payments received from other contractors are excluded and pro
organisations are not deducted.

## Wages and salaries

Wages and salaries
These are amounts paid during the year to operatives and to administrative, technical and clerical employees. Payments to
working proprietors, whether called salaries or not, are exluded The values shown include all The values shown include all overtime payments, bonuses and
commissions, whether paid regularly or not, and no deduction is made for income tax, insurances, contributory pensions etc. The value of redundancy payments less any amounts reimbursed from
Government sources is included The value of any payments in kind Government sources is included. T
travelling expenses etc is included.

Remuneration paid to outworkers
The remuneration paid to outworkers (ie persons employed by the establishment who do their work in their own homes) is
generally on a piece-work basis. Only amounts paid to outworke whose names appear on the establishment's payroll are included

Employers' insurance and welfare contributions
This item includes employers' contributions to national insuranc under the Social Security Pensions Act, 1975 as well as commercia retirement benefits, sickness benefits,personal accident benefits, disability or death benefits for employees or former employees
their dependants. Contributions to the running costs of cante their dependants. Cont
social centres, children social centres, children's and holiday homes, etc for employees,
former employees and their dependants are also included.

Operating ratios
The operating ratios shown were obtained by dividing the est imate of
the industry total for the quantity shown in the num the industry total for the quantity shown in the numerator by the
corresponding estimate for These estimates cover all establishments classified to each industry, including not selected establishments and non-respondents. Within a industry, it is possible to compare ratios for an individual firm with
the ratios shown for the relevant industry. However it is important the ratios shown for the relevant industry. However, it is important
to bear in mind that various factors may affect the results - for to bear in mind that various factors may affect te results - for is not identified in the census data) and varying practice with regar
to stock valuation, may affect comparability in some respects.
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[^0]:    (a) Including estimates for establishments not making satisfactory returns, non-response and establishments not selected for the Census.

