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# THE THREE ARTS CLUB

19a, MARYLEBONE ROAD, N.W.1

## RULES AND BY-LAWS

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Pamphlet



# THE THREE ARTS CLUB

19A, MARYLEBONE ROAD, LONDON, N.W.1.

*President :*

H.H. PRINCESS MARIE LOUISE

*Governors :*

MORGAN, SIR HERBERT E., K.B.E.	WALLACE, Mrs., O.B.E., A.R.B.S.
PARRISH, Miss C. DE C.	WINTER, Miss JESSIE

*Board of Management :*

BRAITHWAITE, Miss LILIAN	OLDHAM, Miss M. M.
BROOKS, HAROLD, Esq.	PARRISH, Miss C. DE C.
DE L'HOPITAL, Mrs., O.B.E.	ST. HELIER, Miss IVY
FAGAN, Mrs. E.	TARPEY, Mrs. KINGSLEY
FERRERS, Miss HELEN	THESIGER, Mrs. ERNEST
FORSYTH, J. A., Esq.	TUBB, Miss CARRIE
HUDSON, Mrs. E.	WALLACE, Mrs., O.B.E., A.R.B.S.
IONIDES, The Hon. Mrs.	WALLACE, W., Esq., F.R.A.M.
KNOBLOCK, Miss G.	WEBB, C. O., Esq.
LEVIEN, J. M., Esq.	WEBSTER, BEN, Esq.
MACNAB, IAIN, Esq., R.E., R.O.I.	WHITTY, Dame MAY, D.B.E.
MORGAN, Sir H. E., K.B.E.	WINTER, Miss JESSIE

*Solicitors :*

Messrs. J. D. LANGTON & PASSMORE.

*Auditors :*

Messrs. HAYS, AKERS & HAYS.

*Bankers :*

WESTMINSTER BANK, LTD.

*Secretary :*

Mrs. C. L. FLACK.

1936.



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MARRISH, Miss C. DE C.	

*Board of Management :*

GRAITHWAITE, Miss LILIAN	PEACH, C. S., Esq., F.R.I.B.A.
BROOKS, HAROLD, Esq.	ST. HELIER, Miss IVY
MUTT, Dame CLARA, D.B.E.	TARPEY, Mrs. KINGSLEY
LAUSEN, Sir GEORGE, R.A.	THESIGER, Mrs. ERNEST (Chairman)
DE L'HOPITAL, Mrs. O.B.E.	
MERRERS, Miss HELEN	WALLACE, Mrs.
MUDSON, Mrs. E.	WALLACE, W., Esq., F.R.A.M.
BEIGH, Mrs. BLUNDELL	WEBB, C. O. Esq.
BEVIEN, J. M. Esq.	WEBSTER, BEN, Esq.
MONIDES, The Hon. Mrs.	WHITTY, Dame MAY, D.B.E.
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*Architect :*

C. STANLEY PEACH, Esq., F.R.I.B.A.

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THE THREE ARTS CLUB

## THE THREE ARTS CLUB

### RULES

#### NAME

1. The name of the Club shall be The Three Arts Club.

#### OBJECTS

2. The Club is established—
  - (a) To provide a Club in London for Women engaged in all or any of the following three professions or arts, namely (a) Painting and Sculpture (including the Arts and Crafts); (b) Music and (c) Drama and Literature.
  - (b) To promote the formation of similar Clubs in Provincial and Continental Towns.

#### DEFINITION

3. In these Rules, unless the context otherwise requires, the feminine gender shall include the masculine gender, and *vice versa*.

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### MEMBERS

4. The Club shall consist of—

(a) Full Members (including Life Members and Country Members), women following one of the Three Arts as a profession.

(b) Temporary Members, women studying one of the Three Arts.

(c) Associate Members (including Foreign Associate Members), men or women who have distinguished themselves in one of the Three Arts.

(d) Auxiliary Members, men or women who are interested in the Three Arts.

(e) Honorary Members, men and women who have rendered special services to the Club, and affiliated Honorary Members—men and women who are members of affiliated Clubs and who do not reside in London.

(f) No person under the age of 18 years shall be eligible for membership except with the special permission of the Board of Management.

### ELECTIONS

5. (a) Candidates for Membership shall in every instance fill in and sign the form provided for the purpose and forward it to the Secretary, The Three Arts Club, 19A, Marylebone Road, N.W.1.

(b) All Members elected on and after December, 1916, shall be subject to annual re-election. The

re-election of all such Members shall be in the absolute discretion of the Board of Management. Members not re-elected shall cease to be Members and any entrance fee paid shall be returned on application.

(c) Every Candidate for (a) Full Membership and (b) Temporary Membership shall be proposed by one Member of the Club (not being a Temporary Member) and seconded by another Member of the Club (not being a Temporary Member), to both of whom she must be personally known. Candidates for Membership of the Club who have difficulty in securing a Secunder shall have the alternative of furnishing two social references, one of whom shall be a woman. The proposal shall be made in writing and shall specify the name, address, profession or occupation, and the artistic or professional qualifications of the Candidate. The Board of Management may consult the Advisory Committee of the Section of the Three Arts to which the Candidate belongs as to her professional status. The voting on election shall be either by Ballot or show of hands at the discretion of the Board. The name of the Candidate shall be posted on the Club notice-board for fourteen days prior to the Ballot or show of hands. The Ballot or show of hands shall take place at the first meeting of the Board held after the expiry of the said fourteen days, but the Board may adjourn the Election of a Candidate pending any enquiries that it may desire to make. One black ball—or negative vote—in five shall exclude, and the



Candidate thus excluded shall not be proposed again for Membership until twelve calendar months have elapsed since the date of the former Ballot or show of hands.

(d) Associate Members, Auxiliary Members, Honorary Members and Life Members shall be proposed solely by the Board of Management. Their names shall be stated on the Agenda of, and shall be submitted to, two consecutive Meetings of the Board prior to the election date and the voting and provisions as to re-proposal contained in (c) shall apply.

#### SUBSCRIPTIONS

##### FULL MEMBERS (INCLUDING LIFE MEMBERS AND COUNTRY MEMBERS.

6. Subject as mentioned in this rule, an Entrance Fee of One Guinea and an Annual Subscription of Three Guineas shall be payable by every Full Member residing within twenty-five miles of Charing Cross. A Full Member residing more than twenty-five miles from Charing Cross shall be called a Country Member and shall pay an Entrance Fee of One Guinea and an Annual Subscription of £2 2s. Provided that if a Country Member shall in any financial year of the Club reside in the Club House for twenty-one consecutive days or more, she shall pay in respect of that year a Subscription of Three Guineas. Life Members consist of persons whose contributions to the Club are accepted by the Board of Management as equivalent to a fee for Full Membership for Life, and these persons shall not be called upon to pay any Entrance Fee or Annual Subscription.

#### TEMPORARY MEMBERS.

7. (a) The Board of Management may elect a Candidate as a Temporary Member for six months, instead of electing her as a Full Member. Successive periods of six months may be renewed by the Board subject to the recommendation of the Advisory Committee of her particular Art. Subject to such recommendation the Board may elect a Temporary Member a Full Member without the necessity for further proposal or seconding.

(b) Each Temporary Member shall as soon as conveniently possible after election be informed in writing or by printed notice that her Membership may be terminated by the Board at the end of any of the said periods without any reason being assigned.

(c) Temporary Members may be required to satisfy from time to time as to their work and progress the Advisory Committee of the Section of the Three Arts to which they belong.

(d) Temporary Members shall not have any voting powers.

(e) The Subscription for Temporary Members shall be One Guinea and a Half for each term of six months for which they are elected, or for which their election is renewed by the Board as above mentioned and each such Subscription shall be payable within seven days after such election or renewal as the case may be.

(f) Temporary Members shall not pay an Entrance Fee but on election as Full Members they shall pay an Entrance Fee of One Guinea in addition to their Annual Subscription of Three Guineas.



#### ASSOCIATE MEMBERS.

8. An Associate Member shall pay an Entrance Fee of One Guinea and an Annual Subscription of Three Guineas. An Associate Member residing out of the British Isles shall be called a Foreign Associate Member and shall pay an Entrance Fee of One Guinea and an Annual Subscription of £1 11s. 6d. Associate Members and Foreign Associate Members shall be entitled to the privileges conferred on the Full Members of the Club.

#### AUXILIARY MEMBERS.

9. Save as next mentioned no Entrance Fee shall be payable in respect of Auxiliary Membership but Auxiliary Members shall pay an Annual Subscription of Four Guineas. The wives or husbands of Associate Members are eligible as Auxiliary Members, and upon election as Auxiliary Members shall pay an Entrance Fee of One Guinea and an Annual Subscription of Two Guineas. Auxiliary Members shall not be entitled to reside in the Club.

#### HONORARY MEMBERS.

10. No Entrance Fee or Subscription shall be payable in respect of Honorary Membership or Affiliated Honorary Membership. Neither Honorary Members (except those who are or have been Members of the Board of Management) nor Affiliated Honorary Members shall have any voting powers at any General Meeting of the Club. Affiliated Honorary Members shall have the right to reside in the Club but Honorary Members shall not have that right.

#### PAYMENT OF SUBSCRIPTIONS.

11. The first Annual Subscription shall be payable within seven days after election, and subsequent Subscriptions on the 1st day of December in each year, provided that any Member elected after the 31st day of May in any year shall pay only half the Subscription for such a year. If a Member fail to pay her Subscription within one calendar month after the same shall have become due, the name of the Member may be posted in one of the public rooms of the Club, and notice of the fact shall be forthwith sent by the Secretary to such Member, and if the Member shall fail to pay her Subscription within fourteen days after her name shall have been posted as aforesaid, she shall cease to be a Member, on a Resolution being passed by the Board of Management to that effect, but the Board of Management may on good cause being shown, and on payment of all arrears of Subscription re-instate such Member.

12. Any Full Member or Associate Member contemplating residence abroad for a period of not less than one year may at the discretion of the Board be placed on the Supernumerary List, with payment of Subscription of Half a Guinea per annum. The Club shall not be used by a Member on the Supernumerary List.

13. The payment of an Annual or other Subscription by a Member shall be considered as implying her acquiescence in the Rules of the Club. No newly elected Member shall be permitted to enter the Club or to enjoy the privileges of Membership until her Entrance Fee and Subscription have been paid.



14. In the event of a Full Member, an Associate Member or an Auxiliary Member allowing her membership to lapse, an Entrance Fee of 10s. 6d. may be imposed on re-election.

#### ASSOCIATES' NOMINEES

15. Any Member of the Board of Management and any Associate Member (not including Foreign Associate Members) shall have the right to give in each calendar year three letters of introduction, each entitling the holder thereof as an Associates' Nominee to the use of the premises of the Club for one calendar month, subject to the approval of the Board of Management.

#### RESIGNATION OF MEMBERS

16. A Member intending to retire from the Club shall give notice in writing to the Secretary of her intention so to do before the 1st December, and if she fail to give such notice she shall remain liable to pay the Subscription for the next ensuing year.

#### CANCELLATION OF ELECTION

17. The Board of Management may cancel the election of any Member at any time within six calendar months after her election, but in such case her Subscription must be returned to her. The Board shall also have the right to decline to allow a Member to renew her Annual Subscription, but the Board shall not be entitled to exercise such right unless it shall have given at least one calendar month's previous notice in writing to the Member of its intention so to do.

#### SUSPENSION AND EXPULSION

18. (a) If any Member shall be guilty, either within or outside the Club, of conduct such as is in the opinion of the Board of Management injurious to the interests of the Club, or shall introduce as a Visitor any person whose position in life, reputation or conduct shall be considered objectionable by the Board, or shall wilfully break the Rules or By-Laws of the Club, the Board may suspend such Member from the privileges of the Club for such time as it may think fit, or it may expel her from the Club. Provided always that no Member shall be suspended or expelled as aforesaid unless an opportunity shall have been given to her of making such explanations to the Board as she may think fit.

(b) A Member shall be expelled only by a Resolution of the Board of Management passed by a majority of two-thirds present, a notice of such proposal to expel a Member having been sent to each Member of the Board.

#### BANKRUPTCY OR CONVICTION OF MEMBERS

19. If any Member shall become bankrupt or be convicted of any indictable offence, she shall cease to be a Member of the Club.

20. No Member who has been expelled can ever again become eligible for Membership nor be introduced to the Club as a Visitor.



### OFFICERS

21. The Officers of the Club shall be, a President, Governors, an Honorary Treasurer, a Chairman of the Board and a Secretary.

22. A Board of Management shall be appointed, and constituted and formed in the manner hereinafter provided.

#### PRESIDENT

23. The President shall be elected by the Board of Management and shall hold such office for such time as the Board may think fit.

#### HONORARY TREASURER

24. The Honorary Treasurer shall be appointed by the Governors and shall retire annually but shall be eligible for re-election.

#### SECRETARY

25. The Board of Management shall have power at any time and from time to time to appoint any person to be the Secretary of the Club for such term and on such conditions and with such powers and duties as it may think fit. The person so appointed shall be under the control of the Board of Management.

#### BOARD OF MANAGEMENT

26. (a) The Board of Management shall consist of the Governors, the Honorary Treasurer, the Chairman, and not more than twenty Members of the Club, of whom three shall be nominated by the Governors from year to year.

(b) At the Annual General Meeting of the Club in each year one-third of the elected Members of the Board (but not the nominees of the Governors) shall retire from office. The Members to retire in each year shall be those who have been longest in office since their last election, but as between persons who became Members on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. A retiring Member shall be eligible for re-election.

(c) The voting for the election of Members of the Board of Management shall be by ballot, or in such manner as may be determined upon by the Board.

(d) If at any Meeting of the Club at which an election of Members of the Board ought to take place the places of the retiring Members are not filled up, the Board may complete its number by co-opting the necessary number of Members for the ensuing Club-year, and such co-opted Members shall retire from the Board at the end of the year but shall be eligible for election by Ballot or otherwise according to paragraph (c) of this Rule.

(e) The Board of Management shall meet at the Club House once at least in every three months. The Governors may, and the Secretary on the requisition of the Governors or of at least five members of the Board shall summon a Meeting of the Board at any time other than dates of meetings determined on at previous meetings.



(f) Not less than two clear days' notice in writing, specifying the day and hour of Meeting and the general nature of the business to be transacted thereat, shall be given to every Member of the Board.

(g) No business shall be transacted at any Meeting of the Board unless a quorum is present. Until the Board otherwise determine three Members shall constitute a quorum. Questions arising at any Meeting shall be decided by a majority of votes, and in case of an equality of votes the Chairman shall have a second or casting vote.

(h) The Board of Management shall appoint its own Chairman.

(i) The Chairman may, with the consent of the Meeting, adjourn the same from time to time, but no business shall be transacted at the adjourned Meeting other than that left unfinished at the Meeting from which the adjournment took place.

(k) The ordinary business of a Meeting of the Board of Management shall be to elect Members, to suspend or expel Members, to consider the accounts, to elect an Auditor, to fill up casual vacancies in the Board, to elect the President, to appoint Committees, to define the duties of the Secretary and Committees, to deal with complaints, and to make and rescind By-Laws regulating the conduct of the Members and Visitors of the Club, and to deal with questions

of administration, control of Staff and other like matters.

No business concerning the By-Laws, Administration or Control of Staff shall be discussed unless the matters specially referred to have been clearly stated on the Agenda of the Meeting.

(l) The Board of Management may appoint Advisory Committees to each Section of the Three Arts, to whom may be referred the drawing up, subject to the approval of the Board, of such regulations as shall meet the individual requirements and circumstances of the Section.

(m) Every Member of the Board of Management shall be *ex-officio* a member of all Committees of the Club.

27. No Committee shall be formed without the consent of the Board of Management.

#### GOVERNORS

28. (a) The number of the Governors shall be not less than three nor more than five. Every Governor shall be entitled to hold office for life or until he or she resigns that office. Not less than six calendar months' notice in writing must be given of the intention of a Governor to resign. The Governors shall have power at any time and from time to time to appoint any person to be a Governor either to fill a casual vacancy or as an addition to their number, but so that the total number of Governors shall not at any time exceed the maximum number above fixed. The continuing Governors or Governor if only one may act



notwithstanding any vacancies provided that if the number of Governors be less than the prescribed minimum the remaining Governors or Governor shall forthwith appoint an additional Governor or Governors to make up such minimum.

(b) The Governors shall meet for the despatch of business once at least in every calendar month, and in addition thereto a Governor may, and the Secretary on the requisition of a Governor shall, at any time summon a Meeting of the Governors. Not less than three clear days' notice in writing specifying the day and hour of Meeting and the general nature of the business to be transacted thereat shall be given to every Governor. All Meetings shall be held at the Club House or at such other place as the Governors shall from time to time appoint.

(c) The Governors may regulate their Meetings as they think fit and may determine the quorum necessary for the transaction of business. Until otherwise determined, two Governors shall constitute a quorum. No business shall be transacted unless a quorum is present at the time when the meeting proceeds to business. Questions arising at any Meeting shall be decided by a majority of votes. In the case of an equality of votes the question shall be submitted to the next Meeting of the Board of Management, and the decision of such Meeting shall be binding on the Governors.

(d) The Governors may elect a Chairman of their Meetings, and determine the period for

which he is to hold office, but if no such Chairman be elected, or if at any Meeting the Chairman be not present within five minutes after the time appointed for holding the Meeting, the Governors present shall choose some one of their number to be Chairman of such Meeting.

(e) The entire financial control of the Club shall be vested in the Governors. Without affecting the generality of the powers vested in the Governors by these rules the Governors may purchase take on lease or in exchange or otherwise acquire any land buildings easements rights of common or property real or personal which may be requisite for the purposes of or which may be conveniently used in connection with any of the objects of the Club and may sell demise mortgage charge give in exchange or otherwise dispose of the same in such manner and on such terms as they may think fit and also may receive and give a good receipt for the proceeds of every such sale mortgage or other transaction. Any Governor, subject to the approval of a majority of the other Governors, may nominate any person to represent him or her in his or her absence at any Meeting of the Governors, and the person so nominated shall have the same voting power at that Meeting as would have been possessed by the Governor making the nomination, had he or she been present.

#### ANNUAL GENERAL MEETING

29. (a) The Annual General Meeting of the Club shall be held at the Club in the month of January



in each year, on such day as the Board of Management shall appoint. The Governors and every Full or Associate or Auxiliary Member whose Subscription is not in arrear shall be entitled to attend and vote at all Meetings of the Club.

(b) At least seven days' clear notice in writing specifying the place, the day and the hour of Meeting, and the general nature of the business to be transacted thereat, shall be given to every Member entitled to be present at the Meeting.

(c) The Chairman [if any] of the Governors shall be entitled to take the Chair at all Meetings of the Club, but if there be no such Chairman, or if he be not present within ten minutes after the time appointed for holding the Meeting, the Members present shall appoint one of the Governors to be Chairman, or if there be no Governors present and willing to take the Chair, the Members present shall choose a Member of the Board of Management to be Chairman. The decision of the Chairman on all questions of order and procedure shall be final.

(d) The business at the Annual General Meeting shall be:

(1) To receive the Report of the Board of Management and the Balance Sheet for the preceding year.

(2) To elect Members of the Board of Management for the ensuing year in place of those retiring by rotation.

(3) To consider any business of which not less than five days' previous notice in writing has been given to the Secretary.

(e) No business shall be transacted at an Annual Meeting unless at least twenty Members are present at the time when the Meeting proceeds to business. Questions arising at a Meeting shall be decided by a majority of votes, and in case of an equality of votes the Chairman shall have a second or casting vote. Every Member shall, subject to the provisions of paragraph (a) hereof, be entitled to vote on all resolutions submitted to the Meeting.

#### *SPECIAL GENERAL MEETING*

30. A Special General Meeting may be called at any time by Seven Members of the Board of Management or by Twenty Full Members of the Club on sending to the Secretary a Requisition (signed by the requisite number in either case) in which the object or objects of the Special General Meeting shall be specified. The Members responsible for such Requisition shall deposit with the Secretary a sum sufficient to cover the cost (*e.g.*, printing and postages) of calling such Meeting, which sum may be refunded at the discretion of the Board of Management. Fourteen days' notice in writing of such Special General Meeting must be given, dating from the first Meeting of the Board of Management that is held after the receipt of the Requisition. The Notice shall state the business to be brought forward and the discussion at such Meeting shall be confined to that business only. No repeal or alteration of or addition to any Rule of the Club



shall be brought forward at a Special General Meeting called by the Members, but the Board of Management may submit to a Special General Meeting called by the Board such repeal or alteration or addition as seems to them expedient in the interests of the Club. The Rule appertaining to procedure at Special General Meetings shall be that appertaining to Annual General Meetings as specified in Rule 29 (c).

#### ALTERATION OF RULES

31. These Rules may be altered at the Annual General Meeting, or at a Special General Meeting convened by the Board of Management, but no alteration shall be valid unless approved by the Board and sanctioned by a resolution passed by not less than three-fourths of the full Members present at the said Annual or Special General Meeting.

32. All former issues of the Rules are hereby cancelled.

*January, 1933.*

#### BY-LAWS

1. Members must sign the Members Book on the occasion of their first visit after election to the Club.

2. The Club shall be open every day for Members from 8 a.m. to midnight (to Members residing in the Club till 1.30 a.m.), or between such other hours as the Board of Management may from time to time appoint. Members residing in the Club and wishing to return later than 1.30 a.m. should notify the Secretary. A book will be provided in which all Members returning after 1.30 a.m. must enter their names. The public rooms will be cleared at 12 midnight. The residential portion of the Club is for women only.

3. The Board of Management reserves to itself the right of using the public rooms of the Club for the purpose of the Club Entertainments and for Committee Meetings.

4. No Member whose subscription remains more than fourteen days in arrear is eligible for residence at the Club.

5. Members may engage bedrooms and cubicles at the Club for such periods and at such rates as the Board of Management may from time to time appoint. All such engagements shall be subject to termination by the Board at their absolute discretion with or without notice and with or without assigning any



reason for such termination. All other by-laws in any way relating to the occupation of bedrooms and/or cubicles by members shall be read and construed subject to this by-law.

6. Any candidate for temporary Membership who desires to reside in the Club before election may do so on the recommendation of the Advisory Committee of her particular Art in consultation with the Secretary.

7. Any Member having engaged a bedroom or cubicle by the day must give notice at the Accountant's Office before 12 noon on the day before leaving. Any Member having engaged a bedroom or cubicle for a period of a week or more must give a full week's notice on any day before 12 noon. Each Member must sign or initial her notice in a book kept by the Accountant for this purpose; no other notice is valid and such notice must be adhered to unless formally withdrawn and deleted from the book. Failure to comply with this By-Law will entail payment at the specified rate for a day or week as the case may be. Bedrooms and cubicles must be vacated before noon.

Members may retain bedrooms during temporary absence from the Club on payment of the full price of the bedroom. A Member wishing to surrender the use of her bedroom during her temporary absence to another Member may notify the Secretary of her desire. The Secretary may then (provided the Club has no other accommodation available) permit such other Member to have the temporary use of the bedroom upon payment of either the full charge or such reduced charge as the Secretary shall decide and any

sum so paid shall be credited to the Member whose bedroom is so used.

Every Member who has retained a room or cubicle in the Club for a period of a year, shall be required to make re-application for her accommodation and in so doing shall furnish particulars of the professional work in which she is engaged, which shall satisfy the Board that she is entitled to such accommodation in accordance with the objects for which the Club was founded. The first such re-application shall be made on the 1st December, 1929.

8. Members residing in the Club are asked to spend the sum of at least 12s a week in the restaurant. Members residing in the Club for less than seven days are asked to spend at the rate of at least 2s. per day. This rule does not apply to members who engage their rooms by the night.

9. Members residing in the Club will receive weekly accounts every Friday evening, and such Accounts are due for payment not later than noon the following Tuesday. An additional charge of 2s. 6d. will be charged on each bill which is marked "Account Rendered."

10. Members shall make all payments in Office hours, which are from 9 a.m. to 5.30 p.m. on weekdays, except Saturdays, when the hours are from 9 a.m. to 1 p.m.

11. Members may introduce Guests into the Lounge and Restaurant. Guests may remain in the Club premises only so long as the introducing Member remains there, and in no case after midnight. The name of the guest shall be written by the introducing Member in the Visitors' Book on entering the Club. No guest shall pay for refreshment of any kind.

No person who is qualified for Membership of the



Club shall be introduced to the Club as a guest on more than twelve occasions in any one year.

12. Every Member residing in the Club shall pay her bill before she leaves the Club. If leaving before 9.30 a.m. members shall pay their accounts to the Cashier in the Dining-room the previous evening.

13. Members not residing in the Club must pay for all refreshments before leaving the room in which such refreshments have been served, and are not allowed to open an account with the Club.

14. Members who are expecting guests should notify the attendant in the Hall, and be at hand to receive them at the time when they are expected.

15. No Member shall smoke in any part of the Club, except in those rooms where smoking is expressly allowed.

16. No Literature of a controversial character or Advertisements shall be introduced into the public rooms of the Club without special permission of the Board of Management.

17. No wines, spirits or provisions of any kind may be brought into the Club by the Members. Any special requirements will be provided by the Management on due notice being given.

18. Complaints as to food and attendance in the Dining-room must be made at the time to the Caterer. All other complaints must be made to the Secretary, who will deal with them or if necessary lay them before the Board of Management in due course.

19. No Member may, under any circumstances

whatever, enter any part of the Club premises except those parts provided for Members, nor reprimand or interfere with any member of the staff.

20. Every Member before occupying a bedroom or cubicle, must leave at the Secretary's Office her permanent home address, or the name and address of some responsible friend, to be used in case of illness or other emergency.

21. Members may have letters and parcels addressed to them at the Club and forwarded to them at their expense and risk, provided that written instructions to that effect are given at the Secretary's Office.

Letters and Parcels left at the Club for which no written instructions are given, will be returned to the Post Office at the expiration of one month.

The Club will not accept responsibility for loss or damage arising to any Member under the terms of this By-Law.

22. The name of the Club may not be used in circulars or other printed matter, but the address, 19A, Marylebone Road, N.W.1, may be given.

23. No Notices or Advertisements may appear on the Notice Boards of the Club except by permission of the Board of Management or the Secretary.

24. Members of the musical and dramatic professions residing in the Club must shut their doors and windows when practising.

25. There shall be no practising before 9 a.m. or after 9 p.m. Music on Sundays is permitted only from 12 to 1, and from 5 p.m. to 7 p.m.



26. Members not residing in the Club, and Guests, are prohibited from going into other than the Public rooms without the special permission of the Secretary.

27. Maids must be given an opportunity of cleaning every room before 11 a.m.

28. Large boxes or touring hampers may not be taken into the cubicles or small bedrooms, but (if space is available) can be stored in the Box Room at Members' risk.

29. Members not residing in the Club may have 30 cubic feet of personal luggage stored for them at the Club (if space is available) at Members' risk, on payment of 6d. a week.

30. Unclaimed property (whether stored in the Box Room or left in the charge of the Club in any other manner) may be sold after three months.

31. No Member shall give any gratuity to any servant of the Club. There will be a Staff Christmas Fund and Summer Holiday Fund to which Members may contribute.

32. No nails, pins or drawing pins shall be fixed in the walls of the building, nor shall the walls be defaced in any way.

33. No picture may be removed from the walls without the permission of the Secretary.

34. No Member shall take away or injure or destroy any book, newspaper, magazine or other property of the Club. Every Member shall pay the full cost of replacing or repairing any property of the Club which has been taken, damaged, destroyed, or lost by her.

35. Members may deposit articles of value with the Secretary for safe custody on the following conditions:

(a) The nature and value of the articles shall be declared in writing by the depositing Member.

(b) The Secretary will not accept articles of an aggregate value exceeding £100 for any individual Member nor any bulky articles or articles for which no room is available nor any articles which in the opinion of the Secretary are unsuitable for deposit.

(c) The Secretary will issue a receipt for articles deposited.

(d) The liability (if any) of the Board of Management to each individual Member in respect of articles deposited by that Member shall be limited to claims in respect of fire or burglary and to an amount not exceeding £100.

Save as above-mentioned the Board of Management will not be responsible for any property belonging to Members, but in case of damage or loss by fire or burglary of property of Members residing in the Club any sums which may be received by the Club from the Insurance Company in respect of such damage or loss will be paid over to the Member in question.

36. No Member or Guest shall bring a dog or other animal into the Club.

37. The use of the Green Room is confined to Members of the Club, but by arrangement with the Secretary the Green Room can be engaged by Members for entertaining from 3 p.m. to 6 p.m. at 5s. for the use of the room and from 6.30 p.m. at 7s. 6d.



38. Guest Money, 3d. per person, shall be charged for all Guests in the Restaurant.

39. *Affiliated Clubs.*—Members of Affiliated Clubs who do not reside in London are received as Affiliated Honorary Members of the Club, for limited periods, on presentation of a note signed by the President, Chairman or Secretary of the Affiliated Club, specifying the period for which such Affiliated Honorary Membership is desired.

40. Women (but not Men) Affiliated Honorary Members may reside at the Club for a period not exceeding four weeks in any one year when accommodation is available.

41. When necessity arises for the formation of Temporary Committees, a Notice posted on the Club Notice Board seven days before the election of the Committee shall be held to be a valid intimation to all Members.

42. All former issues of By-laws are hereby cancelled.

*January, 1933.*



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